zone either by zone lot or Customs authorized inventory method.

- (b) Procedures manual. (1) The operator shall provide the port director with an English language copy of its written inventory control and record-keeping systems procedures manual in accordance with the requirements of this part.
- (2) The operator shall keep current its procedures manual and shall submit to the port director any change at the time of its implementation.
- (3) The operator may authorize a zone user to maintain its individual inventory control and recordkeeping system and procedures manual. The operator shall furnish a copy of the zone user's procedures manual, including any subsequent changes, to the port director. However, the operator will remain responsible to Customs and liable under its bond for supervision, defects in, or failures of a system.
- (4) The operator's procedures manual and subsequent changes will be furnished to the port director for information purposes only. Customs receipt of a manual does not indicate approval or rejection of a system.
- (c) Liability of operator. Upon zone activation approval the operator remains liable for complying with all inventory control and recordkeeping system requirements set forth in this part.

§146.22 Admission of merchandise to a zone.

- (a) *Identification*. All merchandise will be recorded in a receiving report or document using a zone lot number or unique identifier. All merchandise, except domestic status merchandise for which no permit for admission is required under §146.43, will be traceable to a Customs Form 214 and accompanying documentation.
- (b) Reconciliation. Quantities received will be reconciled to a receiving report or document such as an invoice with any discrepancy reported to the port director as provided in §146.37.
- (c) Incomplete documentation. Merchandise received without complete Customs documentation or which is unacceptable to the inventory control and recordkeeping system will be recorded in a suspense account or record until documentation is complete or the

system is capable of accepting the information, at which time it will be formally admitted to the zone under §146.32 or 146.40. The receiving report or document will provide sufficient information to identify the merchandise and distinguish it from other merchandise. The suspense account or record will be completely documented for Customs review to explain the differences noted and corrections made.

- (d) Recordation. Merchandise received will be accurately recorded in the inventory system records from the receiving report or document using the zone lot number or unique identifier for traceability. The inventory record will state the quantity and date admitted, cost or value where applicable, zone status, and description of the merchandise, including any part or stock number.
- (e) Harbor maintenance fee. When imported cargo is unloaded from a commercial vessel at a U.S. port and admitted into a foreign trade zone, the applicant for admission of that cargo into the zone may be subject to the harbor maintenance fee as set forth in §24.24 of this chapter.

[T.D. 86-16, 51 FR 5049, Feb. 11, 1986, as amended by T.D. 87-44, 52 FR 10211, Mar. 30, 1987; 52 FR 10970, Apr. 6, 1987]

§146.23 Accountability for merchandise in a zone.

- (a) *Identification of merchandise*—(1) *General.* A zone lot number or unique identifier will be used to identify and trace merchandise.
- (2) Fungible merchandise. Fungible merchandise may be identified by an inventory method authorized by Customs, which is consistently applied, such as First-In-First-Out (FIFO) and using a unique identifier.
- (b) *Inventory records.* The inventory records will specify by zone lot number or unique identifier:
 - (1) Location of merchandise;
 - (2) Zone status;
- (3) Cost or value, unless operator's or user's financial records maintain cost or value and the records are made available for Customs review;
- (4) Beginning balance, cumulative receipts and removals, adjustments, and current balance on hand by date and quantity;